## TOSHIBA

## BC400P-SS02-QM-S COLOR LABEL PRINTER

## **Installing Software**



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# **Before You Begin**

### Conventions

The following marks are used in this manual.



Instructions that, if ignored, could result in death or serious personal injury caused by incorrect operation of the equipment. These must be observed for safe operation.



Instructions that, if ignored, could result in personal injury or material damage caused by incorrect operation of the equipment. These must be observed for safe operation.



Instructions including important information. To avoid damage and injury or improper use of the product, be sure to read these indications.



Instructions including notes for operation and additional explanations.



Indicates an operation that must not be performed. Read these items carefully, and make sure not to perform the described operations.

### Sample Screens

The sample BC400P-SS02-QM-S printer driver screens displayed in this manual were created with Windows 10.

After installing this printer at the installation site, install the printer driver in the computer. The accessory Printer Software DVD-ROM contains the printer driver and manual. Follow the instructions below to install the printer driver.

### System Requirements

The printer driver and User's Guide require a personal computer with the following system requirements:

Operating system (OS)

Windows 10 (32bit/64bit) Windows 11

Hard disk space

Printer driver: 50 MB or more

### Installing the Printer Driver

The printer can be connected to a computer with a USB connection or an Ethernet local area network (LAN) connection.

- To connect the printer with a USB cable, please read: [Using the Printer via a USB Cable (P.3)]
- To connect the printer to an Ethernet local area network, please read: [Using the Printer via a LAN Cable (P.8)]
- Using the Printer via a USB Cable

#### Important

- This printer is USB 2.0 (High Speed) compatible.
- A USB cable does not come with this printer. Use a commercially available USB cable that is compatible with your computer.
- Do not connect the USB cable before installing the printer driver. After starting installation of the printer driver, connect the USB cable when instructed by a message shown computer screen during the printer driver installation.

Turn off the printer.

Press and hold the power key for at least 1 second.



2 If the printer is connected to the computer via USB cable, disconnect the USB cable.

3 Turn the computer on and log in to the computer as the user with Administrator authority.

#### (Important)

- System administration authority is required for printer driver installation.
- Have Anti-virus programs and other resident programs closed prior to starting the printer driver installation.

4 Insert the "Printer Software DVD-ROM" into the computer.

#### Important

 If the computer does not have a DVD-ROM drive, the printer driver can be downloaded from the support area of the Toshiba Tec Corporation web site (https:// www.toshibatec.com) and then installed.

### 5 Click [Run autoplay.exe].

DVD Drive (F:)
Choose what to do with this disc.
Install or run program from your media
Run autoplay.exe
Other choices
Open folder to view files File Explorer
Take no action

### Note

- A user account control dialog box may appear. In this case, click [Yes].
- The installation start window may not appear depending on the DVD-ROM drive auto run setting. In this case, go through the following.
  - Double-click the DVD-ROM icon in [This PC] (or [Computer]).
  - 2. Double-click [autoplay.exe].

### 6 Click [Install the printer driver].

Printer software for TOSHIBA BC400P	
Install the printer driver	
Read the Manual	
Close	



 Check [Always trust software from "Toshiba Tec Corporation."] checkbox and then click [Install].

E Windows Security	×
Would you like to install this device software?	
Name: TOSHIBA Printers Publisher: Toshiba Tec Corporation	
Always trust software from "Toshiba Tec Corporation".	Install Don't Install
You should only install driver software from publishers device software is safe to install?	you trust. How can I decide which

14 When the next window is displayed, turn the printer on and connect computer and printer with USB cable.



When the printer is recognized, installation will begin.

### Note

- If the computer, connected to the printer by USB cable, is linked to a network, it may take some time to recognize the printer.
- If you would like to select the connection destination by yourself, click [Select manually...] and select the connection port.

### Important

- The USB cable is hot-swappable. However, it should be noted that the USB cable should not be connected or disconnected in the following cases:
  - When the computer is being booted (before the desktop appears)
  - When the printer is printing
  - When the printer driver is being installed
- When disconnecting the USB cable with the computer or printer powered, be sure to remove the USB plug on the computer side (USB hub side) in advance. When reconnecting the USB cable, wait for at least 5 seconds after disconnecting it. If you connect the USB cable too early, the printer may malfunction.



### Note

- If the printer driver was installed in a computer to be used as a print server, click [Server Client Registration].
- The server client can be registered after completion of installation of the printer driver.
  - 1. Start DVD-ROM.
  - 2. Click [Install the printer driver.].
  - 3. Select [Server Client Registration].
  - 4. Click [OK].



• To delete the server client registration, perform steps 1-4 of the server client registration procedure. A confirmation message of the service deletion appears.

## Remove "Printer Software DVD-ROM", and then click [Yes].



Rebooting of the computer starts automatically.

### Note

16

• When [No] is selected, be sure to restart Windows prior to using the printer.

Installation of the printer driver via a USB cable is completed.

### Using the Printer via a LAN Cable

### Important

- A Ethernet cable does not come with this printer. Use a commercially available Ethernet cable that is compatible with your computer.
- Use a Category 5e or better twisted pair Ethernet cable.
- Connection to a corporate LAN must be made by a network administrator.
- If several printers will be connected to the same network, configure the printers one at a time. If several printers are turned on and configured at once, the default IP address assigned to each printer will overlap and will prevent the use of the network.

 Check that the printer is powered on.
 If the printer is turned off, press the power key to turn the printer on.

## 3 Select [Connect via network] and then click [Next].

<ul> <li>Select connection</li> <li>Installing</li> <li>Finish</li> </ul>	Connection method  Connect via nethoork  Connect via USB or existing port.

### Click [Next].

TOSHIBA BC400P Network	setup wizard Icome to the Setup Wizard.
Oreck before setup     Network settings     Network settings     Instance setting     Insta	The setue weard will do the following settings. Network setting Compute setting 4-bit do the software Compute setting 4-bit do the software Compute setting 4-bit does not be (Ease) (Ease) Concel

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Confirm the instruction regarding the security software which is shown on the screen, and then click [Next].

i	Check before setup Network settings	Is your Internet Firewall software, or antivirus software active?
ŀ	Computer settings	If yes, please close it temporarily. For how to close the software, please consult the instruction manual came wi your computer or software.
l	Install the software Network: Utility install	
ľ	Setup completed	
l		

### Note

• If [Windows Firewall settings] dialog box appears, click [Yes].



When the below window is displayed, connect the printer to the computer with LAN cable and then click [Next].



It starts to search for this printer.

7 When the below window is displayed, select this printer and click [Next].

Check before setup	Select a print Press [Find] t	er to setup from t o search for avai	he list. able printers.		
Network settings	Printer	Location	Version	IP Address	MAC Ad
Computer settings			_		
Install the software					
Natural 1876 land					
Network Utility Install					
Setup completed					
	<				
	Check before setup Network settings Computer settings Install the software Network: Utility install Setup completed	Check before setup Network settings Install the software Install the software Network UBity install Setup completed	Oneck before network         Select a priorite to step from the selection of avail from the selection of avail for avail to each for a valid from the selection of avail to each for a valid from the selection of t	Check before setting Network settings Naterook settings Naterook Nilkiy rutal Setup completed	Sketa priver o stop for the lat.         Sketa priver o stop for the lat.           Network kettings         Pitniter         Location         Version         IP Address           Network kettings         Pitniter         Location         Version         IP Address           Network kettings         Stop completed         Stop completed         Stop completed         IP Address

#### Important

• If no printer name is displayed after printer search:

If no printer name is displayed after printer search, click [Find].

If no printer name is displayed again, there may be a problem in the network environment. Contact the network administrator. Possible causes are as follows:

- This printer and the computer are installed on different networks, and therefore the computer cannot find this printer.
- If the IP address necessary for network operation is not set, connection to the network could fail.

If no printer name is displayed due to the above reasons, connect this printer and the computer on the same network, and set the IP address. After setting the IP address, click [Find] again.

### Important

• To search for the printer with IP address specified:

Click [Find with specified address...] button on the screen in step 7.

Select [Find the printer specified address.] radio button on the screen that appears, and then enter MAC address or IP address. The MAC address and IP address\* can be confirmed with the output setting value. For more details, refer to "Checking Setting Values" in User's Guide.

Find Specified Address
Select the search method, and specify address. Press [Find] again in the Printer List dialog, to search the specified address.
$\widehat{\bullet}~~ \mbox{Eind}$ the printers on the same netwark.
C Find the printer with specified address.
Search with MAC address. 000220
C Search with IP address.
Cancel

\* If the IP address is automatically assigned by a DHCP server, the IP address that is printed when the printer settings are printed and the actual IP address will be different. 8 Set IP address of the printer.

#### Important

• When changing IP address, contact the network administrator.

•To change IP address:

Click [Change IP Address] to proceed to step 9.

I	Check before setup	To change the setting, pres	s the [Change IP Address]	
Network settings		Change IP Address		
l	Computer settings	You use this wizard to set li	Paddress of the printer.	
l	Install the software	When there is a device on your network having the DHDP server function, you can get an IP address automatically by selecting [Have an IP address		
l	Network Utility install	When you already have an	IP address to use, do not select [Have an IP address	
l	Setup completed	automatically], and directly t	ype the IP address.	
l		🗖 Have an IP addr	ess automatically.	
l		[P Address:	Contraction of the local distance of the loc	
l		Sybnet mask:		
I		Default category	Line and reaction of the	

#### •Not to change IP address: Click [Next] to proceed to step 11.

Check before setup	To change the setting, press button.	the [Change IP Address]	
Network settings	Change IP Address		
Computer settings Install the software Network Utilty install Setup completed	You use this wized to set IP address of the private. When there is a device on your network having the DHDP serve function, you can get an IP address automatically by selecting (Have an IP address automatically) When you already have an IP address to use, do not select (Nave an IP address automatically), and directly type the IP address.		
	Have an IP gddre	is automatically.	
	[P.Address:	Loss Brits Country of Co	
	Sybriet mask:	CONTRACTOR OF STREET, ST.	
		Line manie resultantes al	

-	
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~	
	-

Enter the password and then click [OK].

Passv	vord authentication
	Enter the printer exerused
	Enter the pinter password.
	Password:
	OK Cancel

### Important

- When changing the IP address, it is necessary to enter a password for the network setup. Contact the network administrator.
- The password can be changed with the network utility after completing of installation. (Default password: admin). For more details, refer to "About the Network Utility" in User's Guide.

### 10 Change IP address and then click [Next].



### Note

- IP address shown now is the default IP address.
- When there is a device having DHCP server function on the network:

Checking "Have an IP address automatically" checkbox gets IP address automatically.

### Important

• When there is no device having DHCP server function on the network, note the following:

If there are two or more identical printers (this printer) on the same network, IP address may be duplicated.

- Do not check "Have an IP address automatically" checkbox.
- Change the default IP address to an address of your choice.

11 Confirm the network settings which are shown on the screen, and then click [Next].

Confirm the settings wh	ich was changed.	
Check before setup	You are setting the printer as follows. Press [Next] to confirm. If you want to	What will be changed is shown in red. change the settings, press [Back].
iverwork searigs	Printer: BC400P	
Computer settings	Network extince	Content
Install the software	Have an IP address automatically.	CONNERN
	IP Address	
Network Utility install	Subnet mask	1000
Setup completed	Derous galendy	
	1	

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Click [Next].



### Important

- The network utility is a tool for configuring network settings for the printer. The network utility is required when changing IP address. Be sure to install it (do not uncheck "Install network Utility" checkbox).
- For how to use the network utility, refer to "About the Network Utility" in User's Guide.

13 To change the printer name, enter a new printer name in "Printer name."

Orack before sting.         Packets (Mail) the software necessary to use the printer on your compute the printer on your compute the printer on your compute the printer.           Packets         Packets           Computer strings         Packets           Network strings         Output printer           Network strings         Packets           Setup completed         Printers	
	5

14 Wh

When not set as the default printer, uncheck the checkbox then click [Next].

Install the software.				
Check before setup Network settings Computer settings Indial the software Network URIty initial Setup completed	You need to install the Press [Need] to proceed (IP Address: Output (port): Printer: Tro	software necessary to 	vork)	your computer.

15

Check [Always trust software from "Toshiba Tec Corporation."] checkbox then click [Install].

E Windows Security	×
Would you like to install this device software?	
Name: TOSHIBA Printers Publisher: Toshiba Tec Corporation	
Always trust software from "Toshiba Tec [Install Corporation".	Do <u>n</u> 't install
You should only install driver software from publishers you trust. How device software is safe to install?	can I decide which

1

TOSHIBA BC400P Network Network Utility install Install the network utility	etup wizard rto your computer.
Check before setup Network settings Computer settings Install the software IN Network Ubility install Setup completed	The network utility is the special software used to change the preter settin

The network utility will be installed.



The installation of the printer driver will begin.

### 18 Click [Finish].

	Installation is completed.
License Agreement	To delete the printer driver, execute the uninstallation after restarting
Cautions	In case to share this printer and print from other computer, press [Ser Client Registration.] button below.
Select connection	
Installing	
Finish	
	Server Client Registration
	Server Client Perintration

### Note

- If the printer driver was installed in a computer to be used as a print server, click [Server Client Registration].
- The server client can be registered after completion of installation of the printer driver.
  - 1. Start DVD-ROM.
  - 2. Click [Install the printer driver.].
  - 3. Select [Server Client Registration].
  - 4. Click [OK].



 To delete the server client registration, perform steps 1-4 of the server client registration procedure. A confirmation message of the service deletion appears.

19 Remove "Printer Software DVD-ROM", and then click [Yes].

Changing System Settings	×
You must restart the system to enable the new settings Do you want to restart now?	
<u>Y</u> es <u>N</u> o	

Rebooting of the computer starts automatically.

### Note

• When [No] is selected, be sure to restart Windows prior to using the printer.

Installation of the printer driver via a LAN cable is completed.

## Readling the Manual

When reading the Manual stored on DVD-ROM, follow the procedure below.



## Click [Read the Manual]. Printer software for TOSHIBA BC400P Install the printer driver Read the Manual Close

Confirm this printer is selected and clic	ck
[OK].	

Select the printer model.	
TOSHIBA BC400P	<b>•</b>
ОК	Cancel

The folder containing the Manual appears.

## **Toshiba Tec Corporation**

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